

GALLERY EXHIBIT ENTRY FORM



Okeechobee Main Street

Arts & Culture Alliance
OF OKEECHOBEE COUNTY

107 NW 5th Avenue
Okeechobee, FL 34974

Entry in the Okeechobee Main Street's Arts & Culture Alliance [ACA] quarterly show constitutes the artist's liability. Okeechobee Main Street, Inc. is not liable for work in an exhibit or work in transit to and from Okeechobee Main Street's office and the ACA Gallery. You may wish to consult with your insurance agent as to coverage of personal property outside your studio/home.

The submitted work is original. I understand that any entry found to be a duplication as defined on the rules will be excluded from the show and any awards revoked.

Please Print Clearly

First Name: _____ Last Name: _____

Phone(s): () _____ () _____

Email: _____

Address _____

City _____ State _____ Zip _____

DO NOT FILL IN BOX - ENTRY NUMBERS WILL BE ASSIGNED BY ACA ON RECEIVING DAY

1. _____

Title of work.

_____ \$ _____

ACA Entry #

Medium

Price or NFS (Not for sale)

2. _____

Title of work.

_____ \$ _____

ACA Entry #

Medium

Price or NFS (Not for sale)

My signature on this form constitutes my agreement to be bound by the Exhibition Rules as well as a release to publish the submitted work in promotional materials of the Art & Culture Alliance Gallery.

I also understand that 25% commission (including referrals) of sales will be collected by Okeechobee Main Street, Inc.

- _____ My artwork is wired tight as so not to show over top of the frame when hung
- _____ My name, phone, title of art, medium and price is on the back of each piece.
- _____ Max height + width is 40" or less (including diptychs and triptychs).

Signature of Artist: _____ Date _____

Exhibit Dates (Quarter) _____

Accepted by: _____ Date _____

MEMBER

NON-MEMBER

For Office Use Only:
ACA VERIFIED PAYMENT
BY: _____

Total Amount Collected: \$ _____
Payment Type _____
4% Processing fee added for credit card payments



Arts & Culture Alliance [ACA] Art Gallery *Exhibition Rules*

ENTRY FEES:

(Entry fees are non-refundable)

ACA Members: \$10 per Piece

Diptych: \$20 Triptychs: \$25

Non Members: \$15 per Piece

Diptych: \$25 Triptychs: \$35

NUMBER OF ENTRIES: One or Two entries per member/non-member allowed. Diptychs and triptychs count as one entry.

RECEIVING HOURS: Will Vary- Check "Call to Artist" quarterly announcement for dates and times.

All entries must be original works. No copies, giclee prints, or embellished giclee prints. **Works more than 5 years old will not be accepted.**

Each submitted piece must have artist's name, phone #, title and price clearly labeled on back.

Works previously exhibited in a juried show at the Art Center cannot be exhibited again until 2 years of last exhibit date.

Prints such as photographs, lithographs, woodcuts, engravings, etchings, screen prints and digital art must be labeled as such and numbered as an edition.

No more than one artist per entry will be accepted.

CONTENT: At ACA, we are committed to free exchange of ideas, and believe that art can (and should) expose us to different perspectives, new ideas, and the experiences of others. As a community-based art center, we also seek to be open and welcoming to all. We therefore reserve the right to not display art that contains hate speech; contains racist, violent or cruel images or symbols; encourages racism, violence or cruelty; contains pornographic images; or vilifies or demeans individuals or groups of people. Fortunately, we rarely have to reject art for these reasons. But we reserve the right to do so, at our sole discretion. Thank you for respecting these guidelines

FRAMING & WIRING:

Please refer to Artwork Framing Requirements (pages 2-3)

SCULPTURE: All work must be securely fastened to the base. Maximum height plus width should measure no more than 60" total. Use of ACA pedestals is preferred.

RULES: PAGE 1 OF 3

POTTERY: Must be hand built or thrown pottery made by artist. Pieces must be stable with smooth bottom and edges. Will not accept "ready to paint" ceramic art.

JEWELRY: All jewelry submitted must be on the artist's display stand or form.

SALES: A 25% commission (including referrals) will be collected by Okeechobee Main Street, Inc.

AWARDS: Winners will be notified by phone.

JUDGING: The juror is solely responsible for determining accepted works in the exhibition and selecting works to receive awards. Artists whose work has juried out will be notified by email.

PICK UP: All work must be picked up on the designated date at end of the exhibit. A charge of \$2.00 per day per item will be enforced if not picked up. Work remaining in storage after one month becomes property of Okeechobee Main Street, Inc.

WITHDRAWAL: No work accepted for an exhibit may be substituted, nor will any work be permitted to be withdrawn during an exhibit except for extreme extenuating circumstances with the approval of Okeechobee Main Street, Inc.

RESPONSIBILITIES: All work will be handled with the greatest of care by Okeechobee Main Street, Inc., but artists understand that Okeechobee Main Street, Inc. cannot be responsible for loss or damage. All work will be hung at the discretion of the Arts & Culture Exhibition Committee.

DISCLAIMER / PHOTO RELEASE: All entries accepted for the exhibition are eligible for publication in Okeechobee Main Street's ACA promotional materials. Exhibiting artists consent to the use of their name and the artworks image(s) for purposes of promotion and advertisement by ACA. The artist waives any claim, including any claim for invasion of the right of privacy or copyright,

ARTWORK *Framing* REQUIREMENTS

Okeechobee Main Street, Inc. Arts & Culture Alliance Main Gallery, Gift Store and
Satellite Gallery at the Historical Okeechobee County Courthouse.

MAXIMUM HEIGHT PLUS WIDTH cannot exceed 40" total including frame. (including diptych or triptych). Note: Satellite Gallery can hold larger piece of art. Consult with the Gallery Coordinator for size check. Glass will only be accepted on pastels, charcoals and graphites no larger than 20" X 24" including frame. Other works that require covering must use Plexiglas.

WIRE: All work must be delivered ready-to-hang, with a TIGHT WIRE attached to the frame between one-third and one-quarter of the way down the sides of the piece. Stainless steel braided picture wire works best for smooth hanging. Ends of rough wire should be taped.

SAW TOOTH HANGERS are discouraged and must be pre-approved at entry, as they are not strong enough to support the weight of a frame safely. **Saw tooth hangers are NOT allowed at the Satellite Gallery**

FRAMES must be in good condition. Mats must be clean, well cut and without scratches. Triptychs or diptychs must be identically framed. Special hanging requests may not be honored.

Do not attempt to add a wire hanger to a frame that is not designed for it or that the frame is too thin for a wire hanger. DO NOT try to drill a tiny hole, twist in an eye-hook and attach a wire. Inevitably that will come loose or break and your work will crash to the ground.

Do not use "snap on" frames, corner-clips with glass or "easel" frames designed for tabletop use.

MAT size should be appropriate to the piece. A wide mat is better; it expands the work and makes it appear larger. Narrow borders visually reduce the artwork and look cheap. A three to four-inch mat with an extra half-inch on the bottom gives a nice visual feel to a finished piece.

FLOAT-MOUNTING the artwork over the mat, so that the edges are seen, is an option when an artwork has a deckle edge or is constructed with handmade paper. A spacer within the frame should be used to keep the art from touching the glass or Plexiglas.

STRETCHED CANVAS, canvas board or wood panel requires NO glass because the canvas needs to breathe, but must be framed and wired as mentioned above.

RULES: PAGE 2

UNFRAMED STRETCHED CANVAS pieces are acceptable as long as they are gallery wrapped and ready to hang with wire hangers. When choosing to wire canvas artwork, please place the hanging hooks on the inside of the stretcher bar or use D-rings. This way your artwork will hang flush to the wall. The canvas should be stapled on the back and the edge should be painted.

Okeechobee Main Street reserves the right to not hang your artwork if you choose to not wire it appropriately.

Please inspect your works prior to submitting. Are there fingerprints on the inside of the glass? Is there dust or dirt caught between your art and the glass? If possible, please use archival materials in making and presenting your artwork.

ACA's exhibits take place at great locations and your work will be shown in a professional manner.

Please do not hesitate to contact us if you need suggestions or guidance. we will be happy to suggest the best locations to purchase standard frames.

We can also suggest a local professional framer who can help you with matting, wiring or order specialty frames if you want to have your work professionally framed.

Remember that we are here for you to help make your preparation affordable and stress-free.

If you have any questions, please email Marion Heddesheimer, Gallery & Gift Store Coordinator, via email: art@okeechobeemainstreet.org or phone: 863-357-6246.

EXHIBIT ENTRY FORM MUST BE COMPLETED AND SIGNED WHEN SUBMITTING ART WORK ON RECEIVING DAY. YOUR SIGNED FORM IS ALSO YOUR AGREEMENT TO ABIDE BY THESE RULES.

X _____

Artist Signature - By signing I have read and will abide by these rules

Simple “how-to” websites for hanging instructions.
www.wikihow.com/Hang-Artwork-with-Wire
www.wikihow.com/Hang-a-Large-Canvas



USE WIRE NOT ROPE OR THREADS



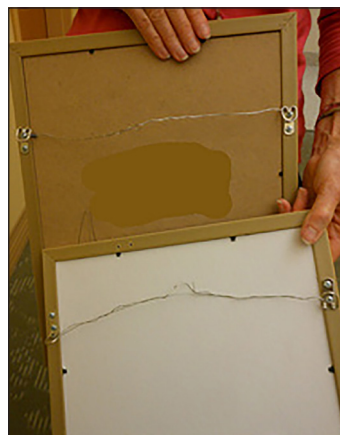
Preferred
 hardware for
 best hanging



DO NOT TAPE ON THE WIRE - USE CORRECT HARDWARE



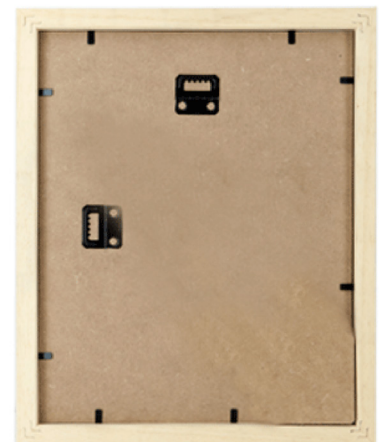
Sawtooth may not be strong enough for hanging & will not work with hanging system at Satellite Gallery



Loose Wire will not hang well.



Table top frames not strong enough for hanging & will not work with hanging system at Satellite Gallery



Glued on sawtooth may not be strong enough for hanging & will not work with hanging system at Satellite Gallery

NON OF THESE WILL BE ACCEPTED TO AT THE SATELLITE GALLERY, DUE TO THE HANGING SYSTEM.